



RETURN TO:
JESUP CITY HALL
ATTN: ARCH FEST
PO BOX 427
JESUP, GA 31598
912-427-1313

19TH ANNUAL ARCH FESTIVAL

October 22, 2022
 10 a.m. – 5 p.m.

VENDOR APPLICATION

Due by: October 17, 2022 at 5 pm

ALL vendors must be paid in advance by this time

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip _____

Phone: _____ Email: _____

***You MUST attach a separate list of items for sale
 (Applications without item list will be considered incomplete)***

Spaces are 15'x15' and **LIMITED** spaces are available with 120 volt-20 amp electricity.
 If your electricity requirements are greater, please bring your own generator.

TYPE OF VENDOR (select)	Before 10/3/22	After 10/3/22	Requires Electricity (add \$25)	Number of Spaces required	SUBTOTAL
<input type="checkbox"/> Merchandise/Business Marketing	\$50	\$75			
<input type="checkbox"/> Arts & Crafts/ Furniture	\$50	\$75			
<input type="checkbox"/> Food and/or beverage	\$100	\$125			
<input type="checkbox"/> Non-Profit (church, school, civic organizations, etc.)	\$25	\$50			

Please Check: I do require electricity I **do not** require electricity
 Generator will be used

The undersigned does hereby release and forever discharge the City of Jesup, festival committee, employees and volunteers from any responsibilities whatsoever for damages or loss of any part of, or all of any exhibit, and gives the festival committee the right to refuse or terminate any exhibit that does not meet festival committee standards. **NO REFUNDS.**

Signed: _____ Dated: _____



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Rules & Guidelines

1. No gate admission
2. Application must be received with fee **no later** than October 17, 2022.
3. Spaces measuring 15' x 15' will be marked. If more space is needed, you must purchase another site. Special accommodations may be made for Food truck vendors.
4. Bring needed props, standalone canopies, tables and chairs for exhibit and extension cords.
5. All exhibits should remain in place until the end of the festival.
6. 24-hour security will be provided.
7. No pets allowed.
8. We are currently accepting limited applications from vendors specializing in vintage, antique, re-purposed, and handmade items. These vendors may be asked to submit photos to demonstrate the items they are selling.
9. No **YARD SALE** items.

Set Up/ Break Down

Set up times

Friday, October 21, 2022 from 6 to 8 PM or Saturday, October 20, 2022 from 7AM to 9AM

Break down

We encourage all vendors to stay until the end of the event. Vendors are permitted to leave prior to the completion of the festival, but vehicles **WILL NOT** be allowed until after the performance has concluded. **Any vendor entering the festival with a vehicle before this time will be fined the cost of your booth rental.**

The City of Jesup reserves the right to reject any and all vendors

I have read the above rules and guidelines and understand that I must abide by the said rules and guidelines provided by the Arch Festival planning committee.

Signed _____

Dated _____