

**MINUTES  
DOWNTOWN DEVELOPMENT AUTHORITY**

The Downtown Development Authority Board held a regular scheduled meeting on May 13, 2020 at 11:00 AM virtually through Zoom. Roll call was as follows:

Chair, Jerilyn Bennett	Absent
Vice Chair, Dawn Zmuda	Present
Jeff Chandler	Present
Rick Peel	Present
Kim Rozier	Absent
Jennifer Reeder	Present
Debi Smith	Present
City Manager, Mike Deal	Absent
Building Inspector, Don Herrin	Absent
DDA Director, Molly Hall	Present
Secretary, Tracy Smith	Absent

Mrs. Smith made motion seconded by Mrs. Reeder to approve regular scheduled meeting minutes for January, February and March 2020. All board members present voted yes.

Discussion was held on the following old business:

- Norfolk Southern Overpass: Mrs. Hall updated the board on the status of painting the Norfolk Southern overpass. She stated that the contract had been awarded and City Engineer Bill Shuman is working to schedule dates for the project to be completed. She stated that it is anticipated to be completed in July.
- DDA Property: Mrs. Hall stated that there has been some interest in selling the property located at 71 West Walnut St. She noted that rental income currently accounts for \$4,200 a year. The board discussed the property at length. The board agreed with selling the property, but asked that legal counsel be consulted to determine if the parking area could be separated from the building and sold separately. The board posed the question of the legality of right-of-refusal to adjoining property owners for the parking area.

Discussion was held on the following new business:

- COVID-19: Discussion was held on the current status of business downtown in regards to the COVID-19 pandemic. Mrs. Hall stated she has been updating businesses via email and social media on opportunities for federal loans and other resources during this time.
- Director Hall gave her report:
  - Mrs. Hall stated that an online shop local bingo was held on Facebook to encourage virtual support of the downtown businesses. A \$100 gift card was awarded to winner Christine Tanko for the Historic Strand.
  - She announced that the new directional DOT signage has been installed and is now all consistent, the project was included in the RSVP.
  - Mrs. Hall shared that she is working with Laura Cooper at Artworks on the design of the tri-fold tourist map.
- The board discussed the City of Jesup's acquisition of the old Chamber lawn property at the intersection of Cherry Street and NW Broad Street. The board stated that they would like to see designs for possible uses for the property to possibly include a small pocket park.

The next DDA meeting was scheduled for June 10, 2020.

Meeting Adjourned,

**Molly Hall**

Director