

**MINUTES**  
**BOARD OF COMMISSIONERS**

The City of Jesup Board of Commissioners held a regular meeting Tuesday, July 5, 2016, at 7:00 p.m., in the Council Chamber. Mayor David Earl Keith called the meeting to order. Roll call was as follows:

Mayor, David Earl Keith	Present
Commissioner, Shirlene Armstrong	Present
Commissioner, Don A. Darden	Present
Commissioner, Nick Harris	Absent
Commissioner, Bill Harvey	Present
Commissioner, Ray House	Present
Commissioner, Bobby Townsend	Absent
City Attorney, Mike Conner	Present
City Manager, Mike Deal	Present
Police Chief, Glenn Takaki	Present

The Lord's Prayer was led by City Attorney Conner.

The Pledge of Allegiance was led by Police Chief Takaki.

Mayor Keith reported Commissioner Townsend is still in the hospital, and asked everyone to continue to keep him and his family in their prayers.

Commissioner Darden made motion seconded by Commissioner Armstrong to approve the minutes of the called meeting dated June 3, 2016, and the regular meeting dated June 7, 2016 (as amended).

All Council present voted yes.

City Engineer Shuman cleared up confusion from the previous meeting by stating the bulk of the Solar Energy project would be bid.

He informed Council representatives from Greenavations were present to answer any questions they may have.

City Manager Deal stated he and City Engineer Shuman have been discussing this project for quite some time, and they think it's a good move for the City.

City Engineer Shuman reported the GEFA loan interest rate has decreased from 1.09% to 0.89%.

Commissioner Harvey asked if the battery system would be included. City Engineer Shuman stated that would be a separate bid item as an option.

Commissioner Harvey asked how much Greenavations would get paid for handling this project.

Bryan Casey, with Greenavations, explained the project would be done under a professional services contract, which includes 9% for Engineering fees and 3% for Administration.

Mr. Casey stated Greenavations makes recommendations to the City on who should receive the bid.

City Engineer Shuman noted this would be a \$1.7 million project, with \$500,000 debt forgiveness given by GEFA.

Commissioner Harvey asked if the City has looked at any other project managers who may be cheaper.

City Engineer Shuman stated Greenavations has already done a lot of work for the City over the past two years on this project.

City Attorney Conner explained the City could choose any project manager, but the project would have to be bid.

Commissioner House asked Council whether they want to do this project or not.

Bill, with Coastal Solar, informed Council the GEFA debt forgiveness is 25% of the loan which would be \$425,000 – not \$500,000.

Commissioner Armstrong recommended Council wait until next week and discuss Solar Energy during the scheduled Work Session.

City Manager Deal asked Council to try to make a decision by the regular meeting in August, 2016, on whether or not they want to move forward with this project.

Vickie Davis asked for approval to close West Cherry Street at 5:30 P. M. on Saturday, September 17, 2016, to have a Cherry Street Jam II concert downtown.

Mayor Keith informed Mrs. Davis the City needs her to provide event insurance information at least 30 days in advance.

City Attorney Conner reported the Georgia Municipal Association recently issued an advisory stating the Georgia Department of Revenue requires a special event application be completed for the sale of alcohol, admission fees and donations.

Mayor Keith instructed Mrs. Davis to get permission from the downtown merchants, and provide insurance and propose information by the regular meeting in August, 2016.

City Manager Deal stated information was brought to his attention concerning LED lighting that recommends lighter luma lights. He talked to Georgia Power and they said they could meet the guidelines of the lesser luma lights to prevent possible issues for the City, and are willing to come back and discuss this with Council.

Mayor Keith requested City Manager Deal to see if the representatives from Georgia Power could come to the scheduled Work Session next Tuesday.

Commissioner Harvey requested for the minutes dated June 7, 2016, be amended to reflect he voted “No” on the LED lighting.

Wastewater Superintendent Stanley Efav reported his semi truck blew an engine; and it would cost \$18,000 to repair. So he and City Manager Deal decided to purchase another truck instead. He noted he budgeted \$60,000 to purchase a used semi truck, but has found a used 2008 Day Cab Tractor for \$34,900.

Commissioner House made motion seconded by Commissioner Harvey to purchase a used 2008 Day Cab Tractor for \$34,900.

City Attorney Conner informed Council, with the exception of professional services, any purchase of \$10,000 or more requires a bid.

Commissioner House withdrew his motion; and Commissioner Harvey withdrew his second.

City Manager Deal asked City Attorney Conner if the bids have to be sealed.

City Attorney Conner stated the bids are not limited to sealed bids. He also noted the bid specifications can be everything this truck has right down to the paint job, making it difficult for anyone else to match.

Council asked City Manager Deal to have the bids ready for review by the next regular meeting.

City Manager Deal announced the City has been awarded a \$50,000 Roadside Enhancement and Beautification Grant to enhance the landscape entering the City from Rayonier on Highway 84 South..

Mayor Keith thanked City Manager Deal and Downtown Director Kicklighter for their work on the \$50,000 grant.

City Manager Deal reported he just received a proposed agreement from Wayne County to purchase the EMS/Concerted Services building on West Bay Street.

Mayor Keith asked City Attorney Conner to review the proposed agreement from Wayne County.

Commissioner Armstrong stated they will have another Fun Day at Hall-Richardson Center on Sunday, July 31, 2016, and invited Council members to participate.

Commissioner Armstrong urged Council to invite people to join the City of Jesup In Action Committee.

Commissioner Harvey requested the new law on fireworks be added to the scheduled Worksession Agenda next week.

City Attorney Conner distributed paperwork from GMA pertaining to fireworks, and indicated the City has little control over it.

Mayor Keith read a resignation letter he received from DDA Chairperson Pam Hightower as follows:

“I am resigning my position as Chairperson for the Jesup Downtown Development Authority. Thank you for the opportunities I have received from being on the Downtown Development Authority Board for the last five years. I have enjoyed the work with all the members and appreciate the professional development that I received.”

Mayor Keith thanked the Commissioners who were able to make it to the GMA Convention held in Savannah last month.

Meeting Adjourned,

---

Rose Marcus-Jackson  
City Clerk-Treasurer

